

Dear Stand Down Volunteers,

On behalf of Heart of America Stand Down Foundation, we look forward to seeing you at this year's Fall Stand Down event scheduled for Friday, November 3<sup>rd</sup>, 2017.

The following information will assist you with parking when you arrive at Memorial Hall on Thursday for set-up, and/or Friday for the event:

- Volunteers will be available to assist with unloading at the south side Memorial Hall entrance.
- After unloading, please proceed to one of the parking lots listed below.
- To exit City Parking Lot "E" at no cost, you will need a Stand Down Parking Permit Label. \* (No permit is required for Lot "3", or the Church parking lot.)

**Stand Down Parking Locations: (See Attached Map)**

**First Choice:** City Parking Lot "3" South-Monthly has gated access from Barnett Avenue and Tauomee Avenue. The Gate on Tauomee Avenue will be left open, for us to use about **40** available spaces on the **lower level only**. Please leave a copy of this letter on your dash board.  
**You must use the Tauomee entrance/exit.**

**Second Choice:** City Parking Lot "E" behind City Hall (Upper level only w/about **35** available spaces. Gates on Ann Avenue and Barnett Avenue)

**Third Choice:** St Mary's-Saint Anthony's Church parking lot (w/about **50** available spaces) on the East side of 7<sup>th</sup> Street, across from Memorial Hall. Access from Barnett Ave. and Tauomee Ave. **Please, do not** use vacant parking spaces around the Clinic.

**\*Stand Down Parking Permit Labels:**

Parking permit labels can be used by all committee members, volunteers, and others assisting with set-up on 11/02/17 and the Stand Down on 11/03/17. These parking permits will only be needed for City Parking Lot "E", behind City Hall (upper level only w/about **35** available spaces). To get free parking in this lot, enter through the gates on Ann Avenue or Barnett Avenue. Take the timed parking ticket from the gate dispenser and bring it with you to Memorial Hall to register, and get a Stand Down Parking Permit Label. When you pull out at the Exit Pay gate later, just peel and paste your SD Parking Permit Label on the back of your timed parking ticket and give it to the attendant.

Please contact Jim Lannigan at (816) 763-1193, or myself at (816) 363-9916 with any questions. Thank you for your dedication to helping homeless veterans at Stand Down.

Sincerely,

Michael Focke  
Stand Down Steering Committee